

## REGISTRATION & FACILITY RENTAL INFORMATION

### Kits Sports Center Facility Rental Fees

Facility	
Gym	\$125/hour
Soccer Fields (1 hour)	\$200/hour
Gym	\$110/hour
Soccer Fields (6 or more hours)	\$190/hour
Gym	\$100/hour
Soccer Fields (10 or more hours)	\$180/hour
Micro Soccer Field (1 hour)	\$85/hour
Micro Soccer Field (6 or more hours)	\$80/hour
Micro Soccer Field (10 or more hours)	\$70/hour

Each rental must give a 10% non-refundable deposit or a minimum of \$25 deposit. Full payment must be received at time of rental.

### REGISTRATION PROCEDURES

You can register for programs in one of three ways:

- 1) In person at Kits Sports Center
- 2) Complete the form including credit card information for payment and signature on waiver at bottom of form and fax to 847-726-9656.
- 3) Complete the form, including credit card information or check for payment and sign waiver of form and mail to Kits Sports Center, 325 Surryse Road, Lake Zurich, IL 60047.

#### PLEASE NOTE THE FOLLOWING:

- NO REGISTRATIONS FOR CLASSES ARE ACCEPTED OVER THE PHONE
- NO SPACES WILL BE HELD FOR CLASSES WITHOUT A COMPLETED REGISTRATION FORM AND FULL PAYMENT FOR THE PROGRAM
- EVEN IF YOU HAVE BEEN REGISTERED FOR A PROGRAM FROM A PREVIOUS SESSION, WHEN REGISTERING FOR A NEW SESSION, A NEW FORM IS REQUIRED

To eliminate the occurrence of double charging and excess paperwork, please note the following:

- DO NOT FAX REGISTRATIONS AND MAIL HARD COPIES
- DO NOT FAX REGISTRATIONS IF YOU ARE PLANNING TO MAIL IN A CHECK FOR PAYMENT OR PAY IN PERSON

### Registration Information

**Refund Policy:** A \$10 administration fee is deducted from all refunds if you cancel from a program prior to the first week. NO REFUNDS will be given for cancellations after the 2nd class of the session. Credits for future programs will be available after the 2nd class. If you withdraw from a class after the first week, but prior to the 2nd week, you will receive a pro-rated refund (minus the first class and the administration fee.) If Kits cancels a program due to lack of enrollment, you will be issued a full refund of course fees.

**Confirmations:** We will not send out confirmation notices. Please mark your calendar for starting dates and times. We will call only in the case of classes being cancelled, to inform you of alternative choices or if a balance is due.

**NSF Checks:** A \$15 service charge will be assessed on all returned checks.

**Team Deposits:** To secure a spot on a league, a non-refundable \$250 deposit is required. Final payment is due prior to the first game. No schedules will be handed out to a team unless final payment is received.

**Rosters:** Each team must submit a completed, signed roster before the first game. Teams can make changes to their roster before the beginning of the third game. No changes can be made to the rosters once the third game has begun.

**Make-Up & Transfers:** There will be no make-up classes for any missed classes unless caused by Kits Sports Center. If class size permits, participants may transfer from one program to another.